

**CLASSTITLE: SUPERVISOR OF PLUMBING,
HEATING AND VENTILATION**

Class Code: 02342700
Pay Grade: 22A
EO: G

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To plan, supervise and review the work of a staff engaged in the performance of plumbing, heating and ventilation maintenance and repair functions at the Rhode Island Medical Center; to participate in the performance of such functions as required; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior from whom work assignments are received with latitude for the exercise of initiative; work is reviewed for results and conformance to policies, procedures and instructions.

SUPERVISION RECEIVED: Plans, coordinates, supervises and reviews the work of plumbers, steamfitters, sheet metal workers, maintenance workers and laborers engaged in maintenance and repair work.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To plan, layout, coordinate, supervise and review the work of a staff engaged in the performance of plumbing, heating and ventilation functions such as: maintaining power driven machinery including compressors and pumps in good mechanical condition; maintaining heating, steam and water systems; utilizing welding and cutting apparatus in maintenance and repair work; and performing related repair and maintenance service tasks.

As required, to make repairs or adjustments to such equipment and machinery.

To be responsible for the maintenance of such plumbing systems as water, heat, gas and drainage.

To be responsible for the maintenance of such heating and ventilation systems as low and high pressure steam, hot water, forced air and gas.

At frequent intervals, to inspect plumbing, heating and ventilation systems including main utility lines in order to ascertain their condition and the necessity for repair.

To develop preventive maintenance schedules and apply them to the activities of the staff.

To interpret blueprints, building plans and specifications to subordinates.

To assure that proper safety precautions and work practices are observed by the staff.

To requisition and be responsible for the equipment, materials and supplies necessary for proper maintenance and repair.

To submit written recommendations and reports as required.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the methods, machinery, processes, tools and materials utilized in the maintenance and repair of heating, steam, water and sewage systems by the plumbing, steamfitting and sheet metal trades; a working knowledge of the occupational hazards and safety precautions in plumbing, steamfitting and sheet metal work; the ability to plan, lay out, coordinate, supervise and review the work of subordinates engaged in plumbing, heating and ventilation work; the ability to read and interpret blueprints and specifications; the ability to keep accurate records and prepare required reports; and related capacities and abilities.

EDUCATION AND EXPERIENCE

Education: Such as may have been gained through: graduation from a senior high school; and

Experience: Such as may have been gained through: employment as a journeyman plumber.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must possess a master plumber's license in the State of Rhode Island and must maintain such licensure as a condition of employment.

Class Revised: December 22, 1985

Editorial Review: 3/15/03